

2021 RESOURCE GUIDE FOR JOB SEEKERS

County of Summit, Ohio

Ilene Shapiro, Executive



JOB SEARCH TIPS

Start with a visit to:

Ohio Means Jobs Summit County • 1040 E. Tallmadge Avenue • Akron, Ohio • 44310 • (330) 633-1050 • www.summitomj.org

Before you start your job search:

- Consider whether you first need to eliminate a barrier to employment (e.g. transportation, childcare, any health issue, etc. See INFO LINE reference below).
- Find a counselor (see back) to assist you in the development of a career plan, a resume, and job readiness skills.
- Establish your job goal; decide on one or two occupations you want to pursue. (See Summit County's Guide "Map Your Career" at the Summit 2020: A Quality of Life Project website, <https://www.scph.org/ssab/qol/economic>).
- Determine the hours and pay you will need, but be aware that your needs will have to fit with employer offerings.
- Have your documents ready: Driver's License or state ID • Social Security card • Work Authorization if not yet a US citizen
- Build networks of help and support. Tell family/friends that you need a job. Join job-search clubs. You're not alone!
- Consider temporary placement or part-time employment.

A job search is hard work!

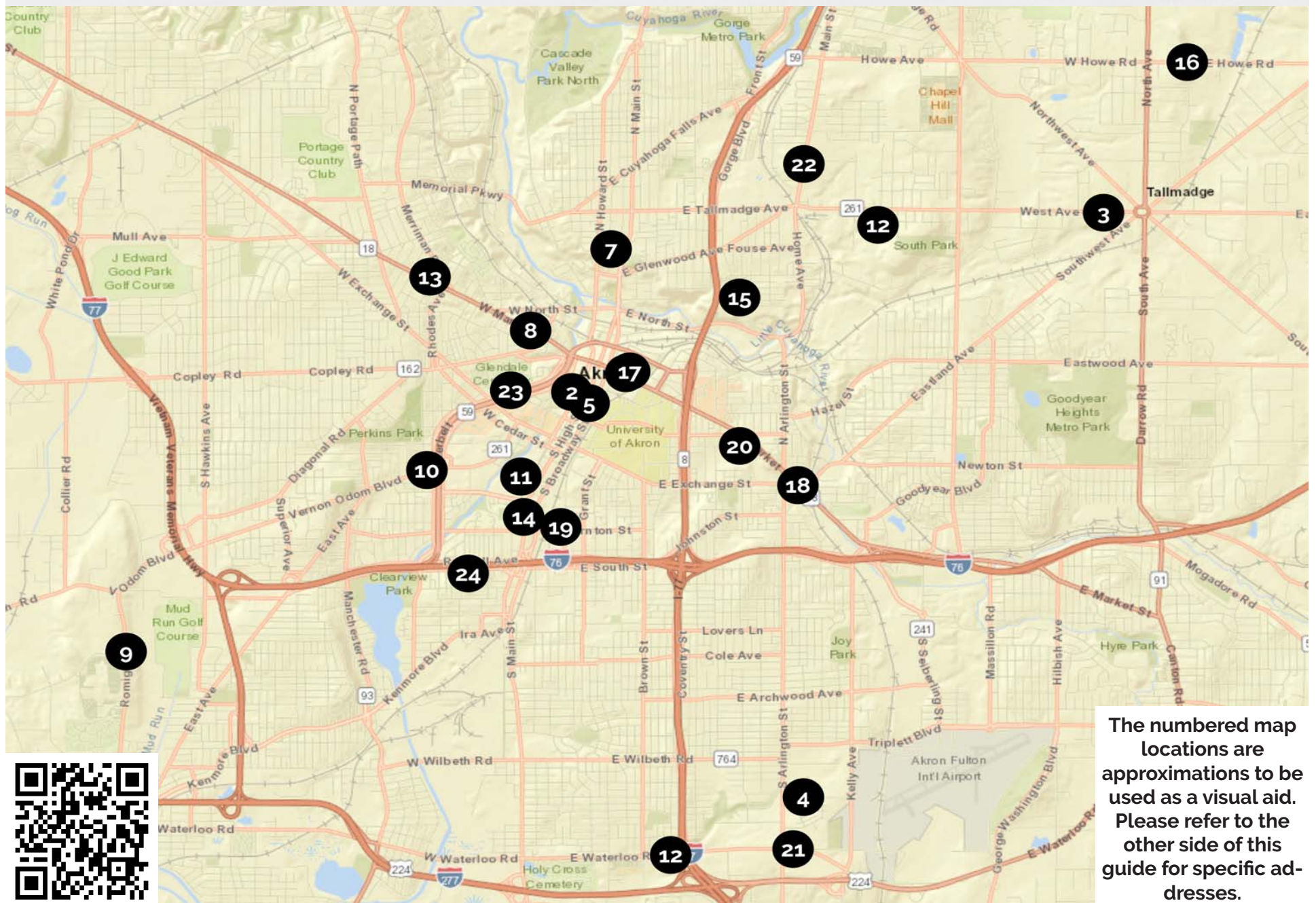
- Start looking for work right away. **"Finding a job IS your new job!"**
- Once your resume is updated, consider posting it to www.ohiomeansjobs.com.
- Get organized. Keep good records and follow up on every job application. Don't just wait for a phone call.
- Don't rely solely on job advertisements; 85% of all job openings aren't advertised.
- Consider what jobs you can do. A new job can be a chance to try using old skills in new ways.
- Network, network, network! **"You're either networking or not working!"**
- Stay physically active, hopeful.

Consider including on job applications or resumes:

- Past jobs, schools, classes, training, computer skills and your soft skills (e.g. integrity, work ethic, adaptability, communications, critical thinking and/or dependability)
- Some unpaid work may show skills important to a job. If so, list hobbies, volunteering, other activities or computer skills, even those learned at home.
- Awards and involvement in your neighborhood, place of worship, school or PTA that show your skills.

See the other side of this guide for specialized help available to:


Entrepreneurs, Ex-Offenders, Foreign-Born Workers, Homeless Workers, Workers Dealing with Domestic Violence, Workers with Disabilities, Migrant Farm Workers, Native Americans, Mature Workers, Veterans & Youth



The numbered map locations are approximations to be used as a visual aid. Please refer to the other side of this guide for specific addresses.

2021 RESOURCE GUIDE FOR JOB SEEKERS - County of Summit, Ohio

General Services

| | Site Name | Address | Map | Bus Line | Phone Number/ Web Site | Hours (Please call to confirm) |
|-----------------|---|---|-----------|-----------|---|--|
| All Job Seekers |  | 1040 E. Tallmadge Avenue Akron, Ohio 44310 | 1 | 12 | (330) 633-1050 http://www.summitomj.org/ | BY APPOINTMENT ONLY Mon – Wed – Thurs – Fri 8:30am – 4:00pm Tues 8:30am – 7:00pm |
| | Akron Urban League and Community Service Center IGNITE | 440 Vernon Odom Boulevard Akron, Ohio 44307 | 10 | 9, 14 | (330) 434-3101 or (234) 542-4150 www.akronurbanleague.org | M – F 8:00am – 5:00pm HOURS MAY VARY |
| | Goodwill Industries Employment Resource Center | 570 East Waterloo Road Akron, Ohio 44319 | 12 | 13, 17 | (330) 724-6995 and Toll Free (800) 989-8428 www.goodwillakron.org | M – F 8:00am – 4:30pm (Resource Rm) |
| | OpenM - Community Works Akron | 941 Princeton Avenue Akron, Ohio 44311 | 24 | 24 | (330) 434-0110 https://openm.org/cwa/ | Workshops held each month (call for more information) |

Specialized Services

Certain eligibility requirements may apply

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|--|---|--|-----------|--|---|---|
| Entrepreneurs | Akron Urban League and Community Service Center MBAC (Minority Business Assistance Center) | 440 Vernon Odom Boulevard Akron, Ohio 44307 | 10 | 9, 14 | (330) 434-3101 or (234) 542-4145 www.akronurbanleague.org | M – F 8:00am – 6:00pm HOURS MAY VARY |
| | Bounce Innovation Hub | 526 South Main St. Akron, Ohio 44311 | 11 | 3, 17 | (234) 900-5961 https://bouncehub.org/ | Visit Web Site for More Information |
| | Small Business Development Center | 526 S. Main Street, Suite # 601 Akron, Ohio 44311 | 11 | 3, 17 | (330) 375-2111 www.akronsbdc.org | M – F 9:00am – 5:00pm |
| | SCORE (Service Corps of Retired Executives) | 175 South Main St. Suite 204 Akron, Ohio 44308 | 2 | 3, 17 | (330) 379-3163 www.akron.score.org | M – Th 9:00am – 4:00pm HOURS MAY VARY |
| Ex-Offenders | Akron Urban League and Community Service Center Career Pathways | 440 Vernon Odom Boulevard Akron, Ohio 44307 | 10 | 9, 14 | (330) 434-3101 or (234) 542-4164 www.akronurbanleague.org | M – F 8:00am – 6:00pm HOURS MAY VARY |
| | Akron-Urban Minority Alcoholism Drug Abuse Outreach Program (UMADAOP) | 665 West Market Street Akron, Ohio 44303 | 13 | 1, 28 | (330) 379-3467 www.akronumadaop.com | M – W-TH 8:30am – 9:00pm T – F 8:30am – 5:30pm |
| | Heart to Heart Family Support Center | 1035 Rosemary Blvd., Suite A Akron, Ohio 44306 | 4 | 2 | (330) 724-1950 www.heart2heartfsc.org | M – F 9:00am – 5:00pm PLEASE CALL FIRST |
| Foreign-Born Workers | Asian Services in Action (ASIA) | 370 E Market Street Akron, Ohio 44304 | 20 | 5, 6, 30 | (330) 535-3263 www.asiaohio.org | M – F 9:00am – 5:30pm HOURS MAY VARY |
| | International Institute | 20 Olive Street, Suite 201 Akron, Ohio 44310 | 7 | 10, 12 | (330) 376-5106 www.iiakron.org | M – F 8:30am – 4:30pm |
| Homeless Workers | ACCESS, Inc. (Women and children) | 230 West Market Street Akron, Ohio 44303 | 8 | 1, 4, 26 | ACCESS participates in a centralized intake process. If you are homeless and in need of services, please call 2-1-1. www.access-shelter.org To Contact, please send message on website. | Shelter open 24 hours/day, 7 days/week |
| | Harvest Home (Women and children) | 24 N. Prospect Street Akron, Ohio 44304 | 17 | 5, 6, 19, 30 | (330) 434-1149 https://www.havenofrest.org/ | M – F 8:00am – 4:30pm |
| | Haven of Rest (Men) | 175 East Market Street Akron, Ohio 44308 | 6 | 5, 6, 19, 30 | (330) 535-1563 www.havenofrest.org | M – F 8:00am – 4:30pm Shelter open 24 hours/day, 7 days/week |
| | Community Support Services (Homeless Outreach Program) | 111 E. Voris Street Akron, Ohio 44311 | 19 | 13 | (330) 762-4663 www.cssbh.org | M – F 8:30am – 5:00pm |
| Workers Dealing With Domestic Violence | Battered Women's Shelter of Summit and Medina County | 974 East Market Street Akron, Ohio 44305 | 18 | 6, 30 | (330) 374-0740 24-Hour Hotline: (330) 374-1111 24-Hour Toll-Free Hotline: (888) 395-HELP (4357) www.hopeandhealingresources.org/ | M – F 8:30am – 4:30pm Shelter open 24 hours/day, 7 days/week |
| Workers with Disabilities | Community Support Services (Employment Services) | 640 Wolf Ledges Parkway Akron, Ohio 44311 | 19 | 13 | (330) 253-9675 www.cssbh.org | M – F 8:30am – 5:00pm |
| | County of Summit Board of Developmental Disabilities | 89 East Howe Road Tallmadge, Ohio 44278 | 16 | 7, 59* | (330) 634-8000 http://summitdd.org | M – F 8:00am – 4:00pm |
| | Goodwill Industries of Akron Vocational Services | 570 East Waterloo Road Akron, Ohio 44319 | 12 | 13, 17 | (330) 724-6995 and Toll Free (800) 989-8428 www.goodwillakron.org | M – F 8:00am – 4:30pm |
| | Opportunities for Ohioans With Disabilities -- Ohio Rehabilitation Services Commission -- Bureau of Vocational Rehabilitation (BVR) and Bureau of Services for the Visually Impaired (BSVI) | 161 South High Street, Suite 103 Akron, Ohio, 44308 | 5 | 5, 6, 7, 10, 12, 13, 17, 19, 26, 30, 34, 102 | (330) 643-3080 or 800-251-2368 www.ood.ohio.gov | M – F 8:00am – 5:00pm |
| | United Disability Services' Community Employment Services | 701 S. Main Street Akron, Ohio 44311-1019 | 14 | 8, 18, 12, 24 | (330) 762-9755 www.udsakron.org | M – F 8:00am – 4:30pm |
| Mature Workers | VANTAGE Aging Employment & Training Solutions | 2279 Romig Road Akron, Ohio 44320 | 9 | 3, 9, 14 | (330) 253-4597 Main Admin www.vantageaging.org | M – F 8:30am – 5:00pm |
| Migrant Farm Workers | Path Stone | 1040 E. Tallmadge Avenue, Akron, Ohio, 44310 | -- | n/a | 330-630-4661 https://pathstone.org/ | M – F 8:00am – 4:30pm BY APPOINTMENT |
| Native Americans | North American Indian Culture Center (NAICC) | 111 West Avenue Tallmadge, Ohio 44278 | 3 | 59* | (330) 724-1280 https://www.ohioindiansnow.com/ | M – TH 9:00am – :00pm BY APPOINTMENT |
| Veterans | OhioMeansJobs Summit County | 1040 East Tallmadge Avenue Akron, Ohio 44310 | 1 | 12 | (330) 633-3059 www.summitomj.org | M – W – TH – F 8:30am – 4:00pm T 8:30am – 7:00pm BY APPOINTMENT ONLY |
| | Summit County Veterans Service Commission - AMVETS Career Ctr. | 1060 East Waterloo Road Akron, Ohio 44306 | 21 | 2, 17 | (330) 643-2830 www.vscsummitoh.us/ | M – F 8:00am – 4:00pm |
| Youth | Akron Urban League BOSS-CCMEP | 440 Vernon Odom Boulevard Akron, Ohio, 44307 | 10 | 9, 14 | (330) 434-3101 or (234) 542-4170 www.akronurbanleague.org | M – F 8:00am – 6:00pm |
| | Jobs for Ohio's Graduates (JOG) Youth GED and Career Development Services | 1333 Home Avenue Akron, OH 44310 | 22 | 12 | (330) 374-9445 www.jogworks.org | M – F 8:00am - 4:00pm |
| | Job Corps | 1040 East Tallmadge Avenue Akron, Ohio 44310 | 1 | 12 | (330) 630-4623 www.jobcorps.gov | M – F 8:00am - 4:30pm BY APPOINTMENT ONLY |
| | Next Step Youth Resource Room at Ohio Means Jobs Summit County | 1040 East Tallmadge Avenue Akron, Ohio 44310 | 1 | 12 | 330-633-1050 http://www.summitomj.org/ | M – W – Th – F 8:30am – 4:00pm T 8:30am – 7:00pm BY APPOINTMENT ONLY |
| | Opportunities for Ohioans with Disabilities (BVR and BSVI) | 161 South High Street, Suite 103 Akron, Ohio 44308 | 5 | 5, 6, 7, 10, 12, 13, 17, 19, 26, 30, 34, 102 | (330) 643-3080 www.ood.ohio.gov | M – F 8:00am – 5:00pm |
| | Summit County Juvenile Court | 650 Dan Street Akron, Ohio 44310 | 15 | 12 | 330-643-2900 https://juvenilecourt.summitoh.net | M – F 7:45am – 4:30pm |

United Way of Summit County's 2-1-1 is available 24 hours a day / 7 days a week to provide referrals to services such as job finding help, transportation, childcare, health services, education and training.

Dial 2-1-1 or (330) 376-6660 • www.211summit.org